



July 1, 2021 Renewal Guide

The below information is provided as an aid to Ohio's liquor permit holders, it is **NOT** intended to be legal advice. This document may not cover all scenarios and may not address your specific set of facts. Any specific questions you may have regarding your situation should be directed to your personal attorney who can best advise you on what you should do, when you need to do it, and how to do it.

- **Permit holders that filed to renew in February 2020.**
 - If you already filed to renew your liquor permit for February 2020 with the Division, then you will need to file your February 2021 renewal application with fee by July 1st either in the Division's online renewal portal or by mail with the paper application that will be sent to you in late April, early May. Please refer to the earlier received guidance as to how that process will work.
 - If, when you filed your February 2020 renewal application with the Division, you received a Tax Non-Renewal Order from the Division, you need to:
 - Resolve any outstanding tax delinquencies with the Ohio Department of Taxation prior to July 1, 2021. You should immediately contact Taxation at liquorgroup@tax.state.oh.us to resolve your tax issues; or
 - File an appeal with the Ohio Liquor Control Commission ("Commission") by July 1, 2021 if your tax issues remain unresolved. Visit lcc.ohio.gov for more information on how to file an appeal with Commission.
- **Permit holders that failed to file a renewal application for the February 2020 renewal cycle.**
 - For those permit holders who have not yet filed a February 2020 renewal application with the Division, your liquor permit, pursuant to R.C. 4303.271(C), is in a cancelled failure to renew ("CFRE") status.
 - As a result, you are not permitted to file either a 2020 or 2021 renewal application with the Division.
 - You must, if you wish to keep your liquor permit active, file a CFRE appeal with the Commission by July 1, 2021. Visit lcc.ohio.gov for more information on how to file an appeal with the Commission.
 - You must go through this appeal process before anything can be filed with the Division.



- **Permit holders that have already filed a June 2020 or October 2020 renewal application.**
 - If you already filed your June 2020 renewal application with the Division, you will need to file a June 2021 renewal application with the Division, either in the online portal or by mail, by July 1, 2021;
 - If you already filed an October 2020 renewal application with the Division, then there is nothing that you need to do before July 1, 2021. The Division anticipates returning to its normal process and timelines for October 2021. The Division will announce those dates closer to July 1, 2021.
 - If you received a tax non-renewal Order upon filing your June 2020 or October 2020 renewal application and Taxation has not notified the Division that your tax issues have been resolved prior to July 1, 2021, the Division will send you an updated Order. Again, the Division strongly encourages its permit holders to contact Taxation at liquorgroup@tax.state.oh.us as soon as possible to resolve any tax problems.
- **Permit holders that have not yet filed a June 2020 or October 2020 renewal application with the Division.**
 - If you have not yet filed to renew your June 2020 application, you will, on or before July 1, 2021, need to file your:
 - June 2020 renewal application with fee; AND
 - June 2021 renewal application with fee.
 - If you have not yet filed to renew your October 2020 application, you will, on or before July 1, 2021, need to file your October 2020 renewal application with fee. Please note above as to when you will file, with fee, your October 2021 renewal application.
- **Second Renewal in Safekeeping matters.**
 - The Division is working with permit holders to address their specific situation.



Department of Commerce

Division of Liquor Control

Sheryl Maxfield, Director

Mike DeWine, Governor
Jon Husted, Lt. Governor

- Ohio law requires permit holders to keep the Division informed as to a valid safekeeping address and the progress of either removing the permit from safekeeping or transferring the liquor permit to either another location or owner.
- The Division's Investigative Services Section will contact you with any questions it may have, please timely respond to any such communication.

If you have additional questions, you can contact the Division at LiquorLicensingRenewal@com.state.oh.us and a Division representative will respond as quickly as they can to assist you.